

Fred Mawer Tours – Coronavirus (Covid-19) Risk Assessment

What are the hazards?	Who might be harmed	Controls Required
<p>Spread of Covid-19 / Coronavirus</p>	<p>Myself and any other guides I work with</p> <p>My clients, especially those who are elderly or vulnerable</p> <p>Drivers I work with</p> <p>Staff at places visited on tours</p> <p>Other people passed close to during tours</p>	<p>I have familiarised myself with and will comply with:</p> <p>The Covid-19 Guidance for Tour Guiding published by the Institute for Tourist Guiding (www.itg.org.uk/media/2444/covid-19-guidance-for-tour-guiding.pdf)</p> <p>The latest government guidance for the visitor economy for working safely during the coronavirus pandemic (www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/the-visitor-economy).</p> <p><u>Specific measures</u></p> <p>Social Distancing</p> <p>Limit the maximum number from different households on a tour to however many government guidelines dictates.</p> <p>In advance of a tour, identify places and times where the available space makes social distancing difficult, and consider how to manage the group in those circumstances.</p> <p>Maintain a distance of two metres where at all possible between guide and clients, and between clients from different households ("bubbles").</p> <p>Where two metres is not possible, maintain a distance of at least one metre, while minimising time spent at that lesser distance and restricting talking face-to-face with clients.</p> <p>At the outset of tours, remind clients of social distancing requirements.</p> <p>Avoid shaking hands or any other physical contact with clients.</p>

		<p>Use group management techniques at all times to maximise social distancing, but especially in crowded areas and indoors.</p> <p>Hygiene</p> <p>Wash hands thoroughly before meeting clients.</p> <p>Carry hand sanitiser and disinfectant wipes and use them after touching things during a tour.</p> <p>Identify locations along routes of tours where hand washing is possible.</p> <p>Masks</p> <p>Wearing a mask can reduce the spread of virus-containing droplets, but it inhibits effective communication that is so essential for guides. Under current government guidance, outdoors it is not required to wear a mask. I am prepared to wear a mask if clients request. If not, I will mitigate droplet spreading in the way I speak to clients. It is up to clients to decide whether they wish to wear a mask outdoors.</p> <p>Indoors, when guiding I will wear a mask, and will ask clients do likewise.</p> <p>Vehicles</p> <p>Where I book a vehicle for a client, I will check the company or driver has taken appropriate measures to maximise the cleanliness of the vehicle.</p> <p>Test and trace</p> <p>I will keep a temporary record (up to 21 days) of names and contact details of those on tours. For groups, this record may be the lead member of the group.</p>
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Date of last assessment: 12 September 2020